Budock Parish Council
Application for grant funding in excess of £500

The grant funding will come from the Community Infrastructure Levy – Neighbourhood Portion, which must be spent on supporting the development of the local council's area, or any part of that area, by funding:

a) *the provision, improvement, replacement, operation or maintenance of infrastructure: or*
b) *anything else that is concerned with addressing the demands that development places on an area.*

1. Organisation details

1.	Name of the community organisation:	
2.	Address:	
3.	Postcode:	
4.	Email Address:	
5.	Phone Number:	
6.	Website and/or social media address:	
7.	What is the Legal Status of your not-for-profit organisation? Please include your Companies House Registration Number or Charity Registration Number if you have one.	
8.	Are you registered for VAT? If so, please provide your VAT Registration Number.	

2. Contact details

	Primary Contact:	**Secondary Contact:**
9.	Contact Name:	Contact Name:
	Position in Organisation:	Position in Organisation:
	Contact email address:	Contact email address:

	Contact Telephone Number:	Contact Telephone Number:

3. About the Project

10.	Project Name: *Please keep this brief and relevant to the project activity.*	
11.	Which parish or parishes will your project be delivered in?	
12.	Project Summary (maximum 200 words) *What are the key aims of the project? Describe what you wish to achieve.*	
13.	Will this application fund work to inform a wider, 'final' project? Yes or No?	
14.	Please describe the 'final' project that you hope to deliver.	
15.	Do you think that your 'final' project will support the development of the local council's area, or any part of that area, by funding: a) the provision, improvement, replacement, operation or maintenance of infrastructure: or b) anything else that is concerned with addressing the demands that development places on an area? **Please give details.**	
16.	If relevant, do you own the site/building that this application relates to? If not, please explain who owns it.	
17.a.	How much funding are you requesting?	
17.b.	Does this include VAT?	
18.	Do you need funding to cover 100% of the project costs?	

	If you have answered 'No', what other funding has been secured and how much?	
19.	Has your organisation received any grant funding in the last 3 years? *Please list all funding received (funding body and amount received).*	
20.	What will this grant be spent on? *Provide details of what you would spend the funds on with a breakdown of costs, if it is more than one item.*	
21.	Project Delivery (maximum 150 words) *Describe how your project will be delivered. Who will lead the project? Will there be any delivery partners or stakeholders? What will their role be?*	
22.	Proposed dates for delivery *Please provide a start date and end date.*	

4. Declaration and Signature

23.a.	I declare that that there are no conflicts of interest between any members of the applicant organisation and suppliers used to undertake project activity, and that we have arrangements in place to ensure no such conflicts of interest arise during the project	
23.b.	I give the Parish Council permission to contact me about this application	
23.c.	I give the Parish Council permission to share my information with officers and Members relating to this	
	Signature: (An electronic signature is sufficient)	
	Date:	

5. Supporting Documents

24.	**Please indicate "yes" or "no" below**

I have enclosed our constitution	
I have enclosed our most recent bank statement or accounts for the most recent year	
I have included copies of quote(s) (if already gathered)	

Please save this form to your computer using the project name and send it, along with any of the supporting documents, to: clerk@budockparish.gov.uk

Please also copy John Bastin, Chairman of Budock Parish Council:

john.bastin@budockparish.gov.uk