



MINUTES OF THE 993rd MEETING OF BUDOOCK PARISH COUNCIL HELD ON MONDAY 24TH NOVEMBER 2025 IN THE TREVERVA VILLAGE HALL

PRESENT: Cllrs Bastin (Chairman), Burnett, Chatterjee, and Hume

IN ATTENDANCE: Miss T Hladkij (Clerk) Cllr D Saunby Cornwall Council divisional member **Members of the public:** None

25-129 SAFETY PROCEDURES

The Chairman explained the safety procedures.

25-130 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Cllr Hennell (Medical) and Bailey (away)

It was proposed by Cllr Burnett and seconded by Cllr Chatterjee and:

RESOLVED: that the apologies from Cllr Hennell and Bailey for non-attendance at the full council meeting held on 24th November 2025 were accepted.

On a vote being taken the matter was approved unanimously

25-131 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

None.

25-132 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

None

25-133 PUBLIC PARTICIPATION (LIMITED TO ITEMS ON THE AGENDA)

None

25-134 CHAIRMAN'S REPORT

Cllr Bastin reported he:

Attended the remembrance service at Penryn.

He would be attending the Christmas light switch on events at Falmouth, Budoock and Penryn this week.

25-135 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 27TH OCTOBER 2025 AND THE CHAIRMAN TO SIGN THEM.

It was proposed by Cllr Burnett and seconded by Cllr Chatterjee and:

RESOLVED that the minutes of the Council Meeting held on the 27th October 2025 are received and approved.

On a vote being taken this was unanimously agreed by all those who had been present at that meeting.

The Chairman to sign them.

25-136 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)

None

25-137 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Cllr Saunby reported on:

Current housing list for Budoock parish is still been investigated.

The Falmouth switch on of the Christmas lights this week this will include a tractor parade.

He will investigate the signage on the Penryn Bypass.

He is investigating an issue with the drainage at the OTS bus station with regards to run off on the highway

He is investigating visibility issues with Signage at No mans land Road to Penware Road junction.

25-138 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – (for information only)

None

25-139 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

DECISION APPROVED 29/10/2025 PA25/07720 Location: Tregwellan House Roscarrack Road Maen Valley Falmouth Cornwall TR11 5BL Proposal: Non material amendment in relation to Decision Notice PA18/09285 dated 22/01/19 - Additional of two roof lights and reconfiguration of PV array Parish: Ward: BUDOCK Falmouth Trescobeas And Budock

S52/S106 and discharge of condition apps 29/10/2025 PA25/03680 Location OS Field 4569 Bickland Hill Falmouth Cornwall Proposal Submission of details to discharge Condition number 7, 8, 12, 13, 14 and 15 in respect of Decision Notice PA21/09638 (Appeal - APP/D0840/W/23/3319223) dated 06/02/24 BUDOCK Ward Falmouth Trescobeas And Budock

DECISION Granted (CAADs, PIPs and LUs only) 12/11/2025 PA25/07265 Proposal Location: Land At Church View Lamanva Penryn Cornwall TR10 9BJ Permission in principal for a residential development of up to a minimum and maximum of 4 dwellings Parish: Ward: BUDOCK Falmouth Trescobeas And Budock

25-140 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

1. **Application PA25/07231 Proposal** Listed Building Consent for demolition of old extension, new extension to be built **Location** Argal Lodge Kergilliack Falmouth Cornwall TR11 5PD **Grid Ref** 176829 / 32796 (**Case officer – Abbie Franklin**)

It was proposed by Cllr Burnett and seconded by Cllr Chatterjee and:

RESOLVED that the following comment be submitted: - Budock Parish Council presume that PA25/07231 superseded PA25/07230 which failed to emphasise the Listed Building status of the current extension. We defer to the opinion of Cornwall Council and its various Officers.

On a vote being taken this was unanimously agreed.

2. **Application PA25/07230 Proposal** Demolition of old extension, new extension to be built. **Location** Argal Lodge Kergilliack Falmouth Cornwall TR11 5PD **Grid Ref** 176829 / 32796 (**Case officer – Abbie Franklin**)

It was proposed by Cllr Burnett and seconded by Cllr Chatterjee and:

RESOLVED that the following comment be submitted: - Budock Parish Council presume that PA25/07231 superseded PA25/07230 which failed to emphasise the Listed Building status of the current extension. We defer to the opinion of Cornwall Council and its various Officers.

On a vote being taken this was unanimously agreed.

25-141 PLANNING APPLICATIONS TO RECEIVE CONSULTATION RESPONSE REQUESTS AND TO RESOLVE A RESPONSE. FORMAL REQUESTS FROM THE PLANNING AUTHORITY RECEIVED BEFORE THE START OF THE MEETING WILL BE CONSIDERED.

None

25-142 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

Footpaths and rights of way – Nothing to report.

Treverva Village Hall – Active discussion re installing Broadband has been delayed until New Year. However, ongoing costs v income are a major problem. The Hall is running at a monthly loss, so capital is reducing.

Playing Field – The AGM was held on 11th November 2025. The light switch on is scheduled for 28th November 2025.

25-143 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF NOVEMBER 2025

It was proposed by Cllr Chatterjee and seconded by Cllr Burnett and: -

RESOLVED that accounts totalling **£ 3,097.86** for the month of November 2025 are approved for payment.

This total includes salaries, contractual payments, IT support, annual licences and memberships, grant to poppy appeal, hall hire, bank charges, new computer software and set up, and stationary.

On a vote being taken this was unanimously agreed

25-144 TO CONFIRM THE DETAILS FOR THE CHRISTMAS MEAL

The Chairman announced that the Christmas meal will now be postponed to a spring get together funded by each councillor attending. Cllr Chatterjee to update the Trellis of the change.

25-145 TO RECEIVE A GRANT APPLICATION FROM BUDOCK COMMUNITY COMMITTEE

A grant has been received from Budock Community Committee for £100 towards the Christmas lights in Budock Village. This has been agreed and it has also been agreed that the payment will in this case be made to Budock Community Committee.

It was proposed by Cllr Burnett and seconded by Cllr Hume and:

RESOLVED that a contribution of £100 towards the Christmas lights in Budock be paid to the Budock Community Committee.

On a vote being taken this was unanimously agreed

25-146 TO CONSIDER CYBER SECURITY AND DEDICATED LAPTOPS FOR COUNCILLORS

Councillor Hume requested the consideration of every councillor been provided with a dedicated council laptop. This had been brought before the council in April 2024, and it was voted that the capital cost and ongoing costs to supply 10 computers to all members was not an efficient way to spend the precept. After discussion at the last meeting, it was agreed that Councillor Chatterjee would investigate and report back with a number of quotes from agreed suppliers for providing each councillor with a dedicated laptop for the sole use of the parish council. Cllr Chatterjee has sourced three quotes which were discussed along with a full report by the clerk and a suggestion from CALC. After the discussion it was agreed that each councillor would be supplied with a laptop for Budock Parish business only and the supplier would be GBUK Systems,

It was proposed by Cllr Burnett and seconded by Cllr Chatterjee and: -
RESOLVED that the service and maintenance for the clerks laptop is to start immediately on a monthly basis to insure the secure running of the council, with a view to enter into a regular contract and consider future quotes if deemed appropriate and an agreed budget to be set for 2026/7.
On a vote being taken this was unanimously agreed

It was proposed by Cllr Chatterjee and seconded by Cllr Hume and: -
RESOLVED that Cllr Chatterjee will use GBUK Systems to provide us initially with 6 refurbished laptops as per the specification in the quote dated 19/11/25.
On a vote being taken this was unanimously agreed

25-147 TO UPDATE ON THE CURRENT VACANCIES ON BUDOCK PARISH COUNCIL AND CONSIDER ANY APPLICATIONS FOR CO-OPTION

No new applications have been received for the current 4 vacancies on the parish council. It has been suggested that we display a new advertisement on the notice boards and website in the new year.

25-148 TO ELECT A NEW REPRESENTATIVE AS THE TREE WARDEN

Cllr Hume has agreed to become our Tree warden for the parish council.

25-149 TO CONFIRM AND ACCECPT THE COUNCILLORS TO BE DESIGNATED AS SIGNATORIES ON THE COUNCILS BANK ACCOUNT

After discussion it has been agreed that the signatures on the councils' bank account will be changed to the Clerk, the Chairman Cllr Bastin, the Vice Chair Cllr Burnett, and Cllr Chaterjee. Each will be authorised to manage the account, action online banking and hold a debit card. It will remain that two of the four authorised signatures will be required to make payments or authorisations on the account.

It was proposed by Cllr Burnett and seconded by Cllr Bastin and: -
RESOLVED that the bank account be updated and Cllrs Bastin, Burnett and Chatterjee be added as signatures and access to cheques, online banking, and debit cards to the value of £500.
On a vote being taken this was unanimously agreed

25-150 TO UPDATE ON ENFORCEMENT ISSUES WITHIN THE PARISH.

The meeting requested with Cornwall Council enforcement has not yet been arranged awaiting a confirmation of an agreed date.

25-151 COUNCILLORS' AND CLERK'S ITEMS

None

25-152 DATE AND TIME OF NEXT MEETING

The next scheduled meeting will be held on Monday 26th January 2026 at the Budock Village Hall at 7.30 pm (adhering to all government guidelines current at the time).

There being no further business the meeting closed 9 pm.

Signed:26th January 2026
Chairman