



Dear Councillor,

You are hereby summoned to attend an ordinary meeting of Budock Parish Council on Monday 26th January 2026 commencing at 7.30pm to discuss the business set out in the Agenda below. This meeting will be held in the Budock Village Hall,

Yours Faithfully

Tracy Hladkij
Clerk to Budock Parish Council

20TH January 2026

THE MEETING WILL COMMENCE WITH PUBLIC PARTICIPATION FOR A MAXIMUM OF 15 MINUTES IN TOTAL, LIMITED TO 3 MINUTES PER SPEAKER

Any member of the public wishing to speak during Public Participation at the start of the meeting on a subject itemised on the agenda is asked to contact the parish clerk, by emailing clerk@budockparish.net and state the nature of the question or comments you wish to raise during the public speaking period, by noon on Friday 23rd January 2026 so we have time to distribute out to all interested parties.

The Chair will start the meeting by making a brief introduction and explain the format of the meeting, along with information on how the public will be able to participate.

1. SAFETY PROCEDURES
2. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
3. MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25
4. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS
5. PUBLIC PARTICIPATION (LIMITED TO ITEMS ON THE AGENDA)
6. CHAIRMAN'S REPORT
7. TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 24TH NOVEMBER 2025 AND THE CHAIRMAN TO SIGN THEM

8. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(For information only)*
9. TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER
10. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – *(for information only)*
11. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL
12. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL
 1. **Application** PA25/09533 **Proposed** Extension to Listed Dwelling , construction of a car port and improvement of pre existing access track. **Location** Roscarrack Farm Roscarrack Road Maen Valley Falmouth TR11 5BL **Grid Ref** 179049 / 31376
(Case Officer - Chloe Britten)
 2. **Application** PA25/09470 **Proposal** Temporary change of use of part of Budock Village Hall to operate as a village shop
Location Budock Village Hall Trewen Road Budock Water Falmouth Cornwall TR11 5DR **Grid Ref** 178398 / 32121
(Case Officer - Chloe Britten)
 3. **Application** PA26/00155 **Proposal** Listed Building Consent for proposed extension to listed dwelling , construction of a car port and improvement of pre existing access track. **Location** Roscarrack Farm Roscarrack Road Maen Valley Falmouth Ref 179049 / 31376 (Case Officer - Chloe Britten)
13. **PLANNING APPLICATIONS TO RECEIVE CONSULTATION RESPONSE REQUESTS AND TO RESOLVE A RESPONSE. FORMAL REQUESTS FROM THE PLANNING AUTHORITY RECEIVED BEFORE THE START OF THE MEETING WILL BE CONSIDERED.**
14. TO RECEIVE REPORTS FROM COMMITTEE REPRESENTATIVES
 - i) Footpaths & Rights of Way
 - ii) Tree Warden
 - iii) Treverva Village Hall
 - iv) Playing Field
15. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF DECEMBER 2025
16. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF JANUARY 2026
17. TO APPROVE THE BUDGET FOR THE YEAR 2026/2027
18. TO APPROVE THE PRECEPT FIGURE FOR THE YEAR 2026/2027
19. TO RESOLVE THAT RECENT CHANGES TO COUNCILLORS THAT ARE DESIGNATED AS SIGNATORIES ON THE COUNCILS BANK ACCOUNT ARE NOT ACTED UPON UNTILL A PROCEDURE IS ADOPTED AND IN PLACE
20. TO UPDATE AND AGREE PROCEDURES AND AGREE ASSOCIATED COSTS RELATING TO IT EXPENDITURE (SET UP COSTS, LICENCES, MAINTENANCE, IT LINK COUNCILLOR)
21. TO DISCUSS A NEW IT POLICY INCLUDING THE RECENT PURCHASE OF LAPTOPS FOR COUNCILLORS
22. TO RECEIVE AND AGREE ASSOCIATED COSTS FOR THE FITTING OF THE REPLACEMENT NOTICE BOARD IN BUDOCK
23. TO DISCUSS A POLICY FOR A COMMUNITY EMERGENCY PLAN
24. TO CONSIDER AN APPLICATION FOR CO OPTION
25. TO UPDATE ON ENFORCEMENT ISSUES WITHIN THE PARISH
26. **COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting** *(for information only).*
27. **DATE AND TIME OF NEXT MEETING**

The Next regular meeting of the Parish Council will be held on Monday 23rd February 2026, at the Budock Village Hall at 7.30 pm.