



Dear Councillor,

You are hereby summoned to attend an ordinary meeting of Budock Parish Council on Monday 19th May 2025 commencing at 7.30pm to discuss the business set out in the Agenda below. This meeting will be held in the Budock Village Hall,

Please note this will be preceded by the Annual Parish Meeting which will commence at 7.00 pm.

Yours Faithfully

Tracy Hladkij
Clerk to Budock Parish Council

13th May 2025

THE MEETING WILL COMMENCE WITH PUBLIC PARTICIPATION FOR A MAXIMUM OF 15 MINUTES IN TOTAL, LIMITED TO 3 MINUTES PER SPEAKER

Any member of the public wishing to speak during Public Participation at the start of the meeting on a subject itemised on the agenda is asked to contact the parish clerk, by emailing clerk@budockparish.net and state the nature of the question or comments you wish to raise during the public speaking period, by noon on Friday 16th May 2025 so we have time to distribute out to all interested parties.

The Chair will start the meeting by making a brief introduction and explain the format of the meeting, along with information on how the public will be able to participate.

ALL CURRENT COVID 19 REQUIREMENTS WILL BE IN PLACE.

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1. SAFETY PROCEDURES
 2. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
 3. TO ELECT A CHAIRMAN FOR THE YEAR 2025/26
 4. TO ELECT A VICE CHAIRMAN FOR THE YEAR 2025/26
 5. TO CONFIRM ALL NEW COUNCILLORS HAVE SIGNED THEIR DECLARATION OF OFFICE FORMS

6. MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25
7. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS
8. PUBLIC PARTICIPATION (LIMITED TO ITEMS ON THE AGENDA)
9. CHAIRMAN'S REPORT
10. TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 28TH APRIL 2025 AND THE CHAIRMAN TO SIGN THEM
11. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(For information only)*
12. TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER
13. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – *(for information only)*
14. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL
15. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL
To consider any applications received before the meeting.
16. **URGENT APPLICATIONS** *(To discuss and resolve any planning applications that have been received after publication of the agenda and that cannot, due to time constraints, be dealt with at a future meeting of this committee.)*
17. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MAY 2025
18. TO ELECT MEMBERS AS REPRESENTATIVES FOR THE FOLLOWING COMMITTEES
Planning working group
Footpath & Rights of Way
Tree Warden
Budock Village Hall
Treverva Village Hall
Playing Field
Staffing committee
CAP representative.
19. TO CONFIRM THE CO-OPTION TIMETABLE FOR THE VACANT POSTS OF COUNCILLOR WITH BUDOCK PARISH COUNCIL
20. TO AGREE A FORM OF DELEGATION MOVING FORWARD IF A QUORUM IS NOT PRESENT AT A MEETING
21. TO AGREE THE VENUES FOR THE NEXT TWELVE MONTHS MEETINGS 2025/26
22. TO MAKE CHANGES TO THE STANDING ORDERS AS PER CALCS ADVISE
23. TO CONSIDER A PROGRAM OF COUNCILLORS MONTHLY SURGERIES FOR RESIDENTS
24. TO AGREE ADDITIONS AND DELETIONS IN BANK SIGNATURES
25. COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting *(for information only)*.
26. DATE AND TIME OF NEXT MEETING

The Next regular meeting of the Parish Council will be held on Monday 30TH June 2025, at the Treverva Village Hall at 7.30 pm.
27. Exclusion of the Public and Press Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, from the meeting for agenda items 28 as it relates to confidential matters
28. TO DISCUSS EMERGENCY MEASURES WHILST THE CLERK IS AWAY